

EDUCATION COMMITTEE

TERMS OF REFERENCE

Purpose

The committee has been set up to advise urodynamic practitioners and trainees in the UK on matters related to education including courses and assessment tools. This will be achieved by benchmarking existing courses, organising further courses as required; providing educational packages and assessment tools and validating them.

The education committee will also provide support and advice on educational matters on behalf of UKCS when collaborations are forged or input required

Accountability

The Quality Assurance and Clinical Governance committee will be accountable to the UKCS Urodynamics Joint Committee

Membership

The suggested membership includes at least representatives from each of Urology, Urogynaecology and the nursing profession. There will be a trainee representative with a special interest in urodynamics from either Urology or Urogynaecology. Other professional groups may be represented as felt appropriate.

Linda Cardozo as a previous chair of the ICS Education Committee has agreed to act in a consultative role for the committee. Other specialists may be co-opted onto the group for specific educational objectives; this would be in a defined role for a specific period.

Discussions within the group would remain confidential until agreed and circulated for wider public consultation.

Term of membership

Nominations will be received from the UKCS membership at the Annual General Meeting. Proposed membership should be for a period of 3 years, renewable for a further 3 year term. Each member will be required to show continued active involvement in the committee on an annual basis. A Chairperson and Vice-chair will be elected from within the membership for a term of office of 2 years. The Chair would represent the committee in an executive role on UKCS.

Terms of reference

The purpose of the Education committee is to:

1. Assist the Urodynamic Training and Accreditation Steering Group in the maintenance of high academic standards of knowledge and skills through education and training in urodynamic practice.

2. Advise on benchmarking the qualification framework against urodynamics standards defined by the ICS.
3. Identify, validate and promote suitable educational resources eg courses for training in urodynamics, ensuring that these are easily accessible and affordable.
4. Provide multidisciplinary educational packages for training in urodynamics.
5. Develop assessment tools, help validate them and ensure their acceptance in the urodynamic community.
6. Provide guidelines and evaluate syllabi/curricula for multidisciplinary learning programmes.
7. Identify gaps in educational needs and endeavour develop further programmes and courses to fulfil these educational needs.
8. Identify the need for continuous professional development and education and provide courses / packages to satisfy these needs.
9. Aim to introduce a workshop/ course at the annual UKCS meeting
10. Establish a database of approved providers of training and education programmes and courses.
11. Promote self assessment and regulation of education and learning of urodynamic practice through the audit process.
12. Liaise professionally with the Post-graduate Medical Education and Training Board, Royal College of Obstetricians & Gynaecologists, Royal College of Surgeons, Royal College of Nursing, Institute of Physical Therapists and other relevant professional organisations whose membership undertake urodynamics.
13. Liaise with the Quality Assurance and Clinical Governance committee and Certification committee as appropriate

Frequency of meetings

Most of the communication would be through e-mail and teleconference. It is proposed that the group will meet twice in a year, once at UKCS and once at a mutually convenient time and place.

Quorum

50% of the membership would constitute a quorum provided 2 of the main disciplines are represented.