

Urodynamic Training & Accreditation Steering Group Teleconference
Monday 10th August 2009

ON-LINE

Denise Abbott
Lucia Dolan
Denise Hunt
Stephanie Knight
Carmel Ramage
Philip Tooze-Hobson (Chair)
Joanne Townsend

The aim of the conference call was to discuss the Terms of Reference of the three committees outlined in the previous teleconference on May 19th 2009.

Each Terms of Reference document was discussed in turn and the amendments have been incorporated into the attached amended ToRs. It was suggested that these should have a review date of 2 years.

The membership of the committees is also attached. It was stressed that all members of each committee must demonstrate their annual activity in order to continue to remain as members.

Each committee is requested to bear in mind 2 deadlines for submission of progress reports to be put on the UKCS website: **1st December 2009** and **31st March 2010**. It was felt that more use should be made of the UKCS website and that we should see whether the website could be linked from other websites eg RCN, BSUG.

Administration and costs of registration were discussed. It was recognised that there will be initial set-up costs before registration fees are received. A charge of £30-50 for registration was suggested accompanied by an increase in the UKCS membership fee (currently £5 pa). A discount could be considered for those belonging to an allied society eg RCN, BSUG, BAUS.

As there are still ongoing costs associated with this project PTH will try to secure a further unrestricted grant from industry.

The Chairs of each committee are now responsible for the development of their committee with feedback expected by 1st December as mentioned above.

Carmel Ramage 12/08/2009