

UKCS Secretariat  
Crown House  
28 Winchester Road  
Romsey  
Hants. SO51 8AA UK

Tel: +44 1794 511332  
[ukcs@indexcommunications](mailto:ukcs@indexcommunications).

Chair: Roland Morley  
[rolandmorley@gmail.com](mailto:rolandmorley@gmail.com)  
Vice Chair: Karen Ward  
[Karen.ward@mft.nhs.net](mailto:Karen.ward@mft.nhs.net)  
Secretary: Kate Anders  
[kate.anders@asph.nhs.net](mailto:kate.anders@asph.nhs.net)  
Treasurer: Dudley Robinson  
[dudley.robinson@nhs.net](mailto:dudley.robinson@nhs.net)

### UKCS ANNUAL GENERAL MEETING

08.00 Friday 21<sup>ST</sup> APRIL 2018

Telford International Centre

Chair:	Roland Morley (RM)
Treasurer:	Dudley Robinson (DR)
Secretary:	Kate Anders (KA)
Small Grants Committee:	Karen Guerrero (KG)
Vice Chair:	Karen Ward (KW)
UDS Certification:	Angie Rantell (AR)
Education:	Anne Bowyer (AB)
Quality Assurance:	vacant

Chair UKCS Conference 2018: Matthew Parsons

Chair UKCS Conference 2019: Karen Ward

**Apologies:** Ann Bowyer

**Minutes of last meeting:** accepted as true record

#### Welcome from RM

Thanks were given to Matthew Parsons and Oliver Jones (on behalf of the pelvic floor society (TPFS) and their organising committees for hosting the UKCS 2018. This is the 25<sup>th</sup> annual scientific meeting of the society and the first joint meeting of its kind held with the TPFS creating the First Pelvic Floor Summit.

Members present at the AGM felt overall that the joint meeting was successful and something that would be productive to do again (– perhaps every 4 years) in the future. Members felt, its main limitations in its current format was the introduction of dual streams in the programme, limiting integration of members and compromising abstract sessions during the scientific meeting.

Attention was given to the printed programme versus the introduction of an APP for the meeting. This was put to the AGM who voted to keep a printed programme but to consider a cheaper “less glossy” version, and a downloadable programme on the website. It was also agreed that archived abstracts on the website from the meeting would be beneficial.

### Secretary’s report

KA reported that the current membership runs as 221. There are some problems with the membership process however and we have had queries regarding confirmation of membership & payment from members which has been difficult to clarify.

Currently around 20% members have paid up in advance for 10 years and the rest pay on a yearly basis at £5. There is currently no process in place to acknowledge membership.

KA reported that the council proposed simplifying and streamlining process which included the following:-

- Yearly subscription only (those paid up will gradually end up on a yearly subscription depending on years left)
- Facilitate electronic payments (DD/ paypal / bacs / website link)
- Issue Certificates of membership
- Set up a yearly mailshot to renew membership (October)
- Link membership to certification of UDS
- Procuring professional input
- Increase to £10 per year (oct 2018)

This was put to the AGM and there was a majority vote to move forward with this proposed plan.

### Treasurers Report (DR)

Profit and Loss Year Ending 31st March 2018

	Apr '17 - Mar 18	
<b>Income</b>		
100 · Membership Fees	810.00	
160 · Donations Received	9,590.00	Newcastle
<b>Total Income</b>	<b>10,400.00</b>	
<b>Cost of Goods Sold</b>		
200 · Research Grants	19,550.80	Grants awarded
<b>Total COGS</b>	<b>19,550.80</b>	
<b>Gross Profit</b>	<b>-9,150.80</b>	
<b>Expense</b>		
400 · Website	940.80	
485 · Postage	4.68	
490 · Print	27.40	
510 · Administration	1,052.10	
530 · Travel	0.00	
550 · Accounting	546.00	
<b>Total Expense</b>	<b>2,570.98</b>	
<b>Profit for the Year</b>	<b>-11,721.78</b>	

Balance Sheet 31st March 2018

	31 Mar 18	
<b>ASSETS</b>		
<b>Current Assets</b>		
Accounts Receivable		
1140 · Accounts Receivable	21,264.00	Owed from 2016/7
<b>Total Accounts Receivable</b>	<b>21,264.00</b>	
Cash at bank and in hand		
1120 · Current Bank Account	79,343.98	
<b>Total Cash at bank and in hand</b>	<b>79,343.98</b>	
<b>Total Current Assets</b>	<b>100,607.98</b>	
<b>Current Liabilities</b>		
Accounts Payable		
1220 · Accounts Payable	18,012.18	Grants and Services, Admin
<b>Total Accounts Payable</b>	<b>18,012.18</b>	
Other Current Liabilities		
1999 · Suspense	-219.17	
<b>Total Other Current Liabilities</b>	<b>-219.17</b>	
<b>Total Current Liabilities</b>	<b>17,793.01</b>	
<b>NET CURRENT ASSETS</b>	<b>82,814.97</b>	
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>82,814.97</b>	
<b>NET ASSETS</b>	<b>82,814.97</b>	
<b>Capital and Reserves</b>		
1500 · Retained Charity Funds	56,063.56	
3201 · Unrestricted Net Assets	38,473.19	
<b>Profit for the Year</b>	<b>-11,721.78</b>	
<b>Shareholder funds</b>	<b>82,814.97</b>	

The accounts were presented and accepted as a true record. There remains a healthy balance. There was some discussion regarding investment. It was agreed that this would be reviewed once charitable status was finalised as a charity, the accounts and “considered surplus cash” will need to be revisited anyway.

### **Chairman’s Report (RM)**

RM reported back on the current review (led by Paul Abrams) on minimum standards document and IQIP for urodynamics.

RM reported on Urodynamics certification and that many certifications have now expired. The council proposed that the process needs to be streamlined by redesigning the current application form (led by AR), providing confirmation of application, mailshot those who need to reapply, keep UDS certification to 5 yearly and tie it in with UKCS membership.

**Website :** RM reported that the council would be tidying up the website (led by KW), updating the logo and establishing links to other organisations (such as BSUG) where possible.

KW stated she would set up a Twitter account. This has now been done. #UKCS@UKContinenceSoc.

It was agreed that conference abstracts from the scientific meeting would be loaded as a permanent resource accessible via the website.

**Charitable Status and council members:** RM reported that the charitable status was in the final stages of the application process. Trustees for the charity will include the chair, secretary and treasurer.

RM & KG will be re-writing the terms of reference to include representation from different clinical disciplines including physiotherapy and nursing, as well as inviting a lay member. Council members will include a lead for Quality Assurance (vacant) and Education (AB).

The main vacancy within the council is for quality assurance. It was felt that this role should go to a discipline not currently represented (e.g. physiotherapist). Applicants will be invited to apply. Stephanie Knight (physio) was proposed and seconded at the AGM as an applicant. Further applications from applicants will need to be considered.

**Education:** AB was not present but has since agreed to take on education role. AR (& AB) will be looking at what relevant on-line courses are available, with a view to the development of an online resource for areas not covered.

### **Bursaries and Grants (KG)**

KG reported on the current grants in progress, discussed criteria and announced the successful applicants for awards for 2018

#### **Monarc Trial: A ten-year follow-up.**

**Lead:** Dr.Ifeoma Offiah, NIHR Academic Clinical Fellow,

Plymouth Hospitals NHS Trust

(June 2017: Award £4,550)

#### **Making Pessary use for pelvic organ prolapse women centred and evidence-based – a James Lind Alliance pessary priority setting partnership.**

**Lead:** Professor Suzanne Hagen, Glasgow Caledonian

University

(October 2016: Award £5,000)

Developments for 2017/18 included National Institute for Health Research (NIHR) as a non-commercial partner and that projects qualify for Clinical Research Network (CRN) support.

Criteria for a small grant award are published on the UKCS website and include applicants being UK based and an UKCS member. There will be an expectation for successful applicants to present their work at the UKCS meeting. Awards cannot be given for funding towards a higher degree. A maximum of £5k can be awarded for each award and the society will offer awards to the top three applications (subject to T&Cs)

Three awards have been given for 2018.

- Transcutaneous tibial nerve stimulation as a conservative treatment for overactive bladder dysfunction – A randomised controlled trial comparing home versus hospital based treatment – Dalia Saidan
- An observational study to evaluate changes in intra-vaginal pressure profiles following Pelvic Organ Prolapse (POP) surgery using a novel intra-vaginal pressure sensing device (IVPSD) – Swati Jha
- Development of Core Outcome Sets for Urinary Incontinence – Stergios Doumouchtsis

Awards for 2019 will be dependent on funds with the potential of three grants (£15k in total). Applicants will be invited to apply in January 2019. The criteria are not expected to change.

## **AOB**

Karen Ward and Rohna Kearney gave a presentation on next year's meeting in Manchester.

The dates are:-



## **Future meetings**

2020 Sheffield

2021 Leicester

2022 Glasgow

2023 Gloucester

Kate Anders, Secretary

April 2018